

# **WONDER LAKE FIRE PROTECTION DISTRICT REQUEST FOR BIDS**

## **ITEM: Pick-up Trucks**

### **Bid Submission Deadline:**

**January 16, 2026, 5:00p.m.**

### **Bid Opening:**

**January 19. 2026 9:30 a.m.**

**Board of Trustees  
WONDER LAKE FIRE PROTECTION DISTRICT  
4300 East Wonder Lake Rd  
Wonder Lake, IL 60097  
(815) 728-0088**

**December 2025**

December 23, 2025

RE: Pick-up Truck Request for Bid:

BID SUBMISSION: January 16, 2026, 5:00 p.m.

BID OPENING: January 19, 2026, 9:30 a.m.

BID AWARD: On or after date of bid opening

Dear Bidder:

Enclosed you will find information relating to the Wonder Lake Fire Protection District's intention to undertake a bidding process for up to 2 pick-up trucks. Bid selection will be made for either a ½ ton Work Truck (Specification Truck #1) or a 1/2-ton Custom Truck (Specification Truck #2).

The materials enclosed are as follows:

1. Advertisement for Bids
2. General Conditions for All Bids
3. Bid Specifications
4. Bid Form
5. Proposal / Addendum
6. Affidavit of Experience / Certification
7. Vendor's Certification of Eligibility

Please return your signed Bid Form, Proposal, Addendum, Affidavit of Experience/ Certification and Vendor's Certification of Eligibility in an opaque, sealed envelope, showing the Product name, Date and Time of Opening in the lower left-hand corner of the envelope. These forms must be filled out, signed, and returned in a sealed envelope, or your bid will not be considered.

If you have any questions regarding the timing of this bid opening, please contact Deputy Chief Bill Oeffling. Any concerns about the interpretation of bid documents must be made in writing to the following email address: [boeffling@wlfpd.org](mailto:boeffling@wlfpd.org)

Sincerely,

Bill Oeffling, Deputy Fire Chief Wonder Lake Fire Protection District

# **ADVERTISEMENT FOR BID**

## **LEGAL NOTICE**

NOTICE is hereby given that the WONDER LAKE FIRE PROTECTION DISTRICT is accepting sealed bids for the purchase of up to 2 pick-up trucks. Detailed specifications and bid packets may be obtained at the Wonder Lake Fire Protection District Station 1 located at 4300 East Wonder Lake Rd, Wonder Lake, IL 60097 by appointment call (815) 482-4142), Monday through Friday, 9:00 a.m. to 3:00 p.m. or by contacting Deputy Chief Bill Oeffling via e-mail @ [boeffling@wlfpd.org](mailto:boeffling@wlfpd.org).

Sealed Bids will be accepted at 4300 East Wonder Lake Rd, Wonder Lake, IL 60097 or via e-mail to [boeffling@wlfpd.org](mailto:boeffling@wlfpd.org) until the deadline of 5:00 p.m. January 16, 2026. No late bids will be accepted. The sealed bids will be publicly opened at MPOA Office, 7602 Hancock Drive, Wonder Lake, IL. At 9:30 a.m. The WONDER LAKE FIRE PROTECTION DISTRICT reserves the right to reject any or all bids received, to waive any formalities or technicalities of the Bid or to reject any non-responsive bid in the interest of the WONDER LAKE FIRE PROTECTION DISTRICT.

# WONDER LAKE FIRE PROTECTION DISTRICT ("WLFPD")

## REQUEST FOR BIDS ON PICK-UP TRUCKS

DATE: 12/23/2025

ITEM: *NEW PICK-UP TRUCK PURCHASE*

Bids will be received until January 16, 2026, at 5:00 p.m. on the product specified herein. The time of the public bid opening shall be 9:30 a.m. on January 19, 2026. All Vendors are welcome to attend this opening.

### **GENERAL CONDITIONS**

#### **1. PREPARATION OF BIDS**

Each bid shall be submitted on the Bid Form furnished in these documents. All bids must be written in black ink or typewritten, and signed with the legal signature of the Bidder, enclosed in an opaque envelope, **sealed and clearly marked showing the bid identification, and date and time of opening in the lower left-hand corner.** The envelope must also contain the name and address of the bidder. The bidder must insure that the "sealed bid" envelope is properly identified. The WLFPD is not responsible for the premature opening of bid envelopes that are not properly marked. Any bids which are opened prior to the scheduled bid opening because of a failure to properly mark the envelope in accordance with this section, shall be deemed non-responsive and not considered.

#### **2. EXAMINATION**

Each bidder shall examine each and every part of the Specifications in order to comply with all requirements.

#### **3. ERRORS AND OMISSIONS**

All bidders are requested to notify the WLFPD immediately of any errors or omissions that are encountered. If a mistake in these documents is discovered after the bid opening, the Board of Trustees of the WLFPD will be the sole judge of whether the mistake requires the submission of new bids. This decision shall be final and not subject to recourse. Errors and omissions by the Bidder on the Bid Form cannot be corrected after the bid opening. The bid will be rejected if the error or omission on the Bid Form results in a material defect, the bid will be rejected. Mere computational errors on the Bid Form will be corrected by WLFPD.

#### **4. TIMELY SUBMISSIONS**

The receipt of bids will cease at the date and time set forth above for the receipt of bids. Bids received after the scheduled date and time will not be considered unless evidence is presented, acceptable to the WLFPD, that shows that it was in possession of the bid prior to the bid opening date and the bid was misplaced while in possession of the WLFPD. Bids will not be accepted after the scheduled date and time of opening, and any bids received late will be returned to the bidder.

unopened, if possible. In many instances it is impossible to determine whom the bid is from unless it is opened. Should this be the case, the bid will be opened, address secured and returned immediately.

## **5. QUALIFICATIONS OF BIDDERS**

The WLFPD may take action deemed necessary to investigate the qualifications of each bidder. Each bidder shall complete the affidavit of experience form in these Bid Documents and submit such form with the Bid Form. The Board of Trustees of the WLFPD reserves the right to qualify or disqualify bidders as a result of lack of similar product experience and/or any other information obtained from the affidavit of experience form. Details of the qualifications and requirements are found in the Terms and Conditions below.

## **6. TAX EXEMPTION**

The WLFPD is not subject to federal excise tax or Illinois retailer's occupation tax.

## **7. DELIVERY DATE**

Bidder shall make delivery by the delivery date: as set forth in the specifications. Failure to deliver within the specified time shall constitute a breach of the agreement.

## **8. SUBSTITUTIONS**

The use of brand name or catalog number in the Specification is only for the purpose of establishing a grade or quality required. Because the WLFPD does not wish to rule out other competition, whenever a specific brand name or catalog number is mentioned, the Bidder should add the phrase "or approved equal". Bidders proposing to use an alternate must request approval in writing to the WLFPD no later than five (5) business days prior to the bid opening. Bids which propose to use a non-approved alternate will be rejected.

**The WLFPD shall be the sole and final judge as to whether any substitute is of equivalent or better quality. This decision is final and will not be subject to recourse by any person, firm, or corporation.**

## **9. ADDENDA AND INTERPRETATION**

All interpretations and requests for interpretations of the Bid Documents must be made in writing. Any addenda shall become part of the Contract Documents.

## **10. AWARD SELECTION**

Bids will be awarded to the lowest responsible bidder complying with the conditions and Specifications presented herein. Although price is a major consideration in the award of bids, **the WLFPD does not award on price alone. The WLFPD also considers the quality of product, as judged by the WLFPD, terms of delivery, serviceability and any and all other factors permitted by law.** If specified on the bid form, awards will be based upon the submitted unit prices. The WLFPD reserves the right to award the Contract to one bidder for the entire product or to any series of bidders for an appropriate portion of the product. The WLFPD also reserves the right to: determine

whether the selection, in its judgment, meets the needs or purposes intended; to increase or decrease the quantities shown on the bid; to reject any and all price or bids submitted and to waive any formality or technicality. Such decisions shall be final and not subject to recourse.

No bids may be withdrawn after the official opening. All bids submitted must be valid for a minimum of **ninety (90) days** after the date set for the bid opening. Bids are submitted to the Board for approval at a regular meeting of the Board of Trustees for the WLFPD.

## **11. INVOICING AND PAYMENT**

Terms for payment are as follows:

The WLFPD will pay 100% of the total bid price upon delivery of the equipment. The Bidder shall issue an invoice after acceptance, by the WLFPD, of delivery of the equipment for the balance. Prepay discount will be considered.

The Bidder shall issue an invoice after acceptance of the bid by the WLFPD. Invoices shall be typed and sent to the WLFPD containing the following information:

1. The name, address and phone number of the Vendor.
2. Any payment discount terms offered.
3. An itemization of all materials, supplies and equipment provided.
4. Completed W-9 form.

The WLFPD is not subject to Federal Excise Tax or Illinois Retailers Occupational Tax. Quote all prices F.O.B. Wonder Lake, Illinois, including all freight and delivery charges to its facility.

## **12. COMPLIANCE WITH LAWS**

All materials, supplies and equipment provided under this bid must comply with all federal, state, county and local laws, ordinances, rules, regulations and orders that in any manner affect the production and sale of the product or service contained herein. Lack of knowledge on the part of the vendor will in no way be cause for release of this obligation. The WLFPD reserves the right to reject any bid, cancel any contract and pursue any other legal remedies deemed necessary if it becomes aware of violation of any laws on the part of the vendor.

## **13. MATERIALS**

All materials supplied by the Vendor under the provisions of this document and any attachments hereto shall be new materials of the kind and character called for. Defective equipment or materials, including material damaged in the course of manufacture, shipping, delivery, installation or testing shall be replaced or repaired in a matter satisfactory to the WLFPD. All material and equipment furnished under these Specifications shall be the standard product of a manufacturer regularly engaged in the production of such material and shall be the manufacturer's current standard design.

## **14. WARRANTY/ GUARANTEE**

The Bidder warrants to the WLFPD that all materials, supplies and equipment furnished will be of good quality and new unless otherwise required or permitted by the Specifications, that the materials, supplies and equipment will be free from defects not inherent in the quality required or permitted, and

that the materials, supplies and equipment will conform to the Specifications. Materials, supplies and equipment not conforming to the Specifications, including substitutions not properly approved or authorized are defective and will be rejected by the WLFPD. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by the Bidder, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage.

Bidder must provide the WLFPD with two (2) copies of any manufacturer's warranty or guarantee information. If necessary, the Bidder will assign all manufacturers' warranties to the WLFPD.

## **15. FAIR EMPLOYMENT**

Bidder's signature on the Bid Form will be construed as acceptance of and willingness to comply with all provisions of the acts of the General Assembly of the State of Illinois relating to wages of laborers, preference to citizens of the United States and residents of the State of Illinois, and discrimination and intimidation of employees. Provisions of said acts are herein incorporated by reference and become a part of this Proposal and Specifications.

## **16. EQUAL OPPORTUNITY**

In connection with the performance of work under this contract, the Vendor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or compensation, and selection for training, including apprenticeship. The Vendor further agrees to take affirmative action to ensure Equal Employment Opportunities. The Vendor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the Equal Opportunity Clause.

## **17. BID BOND (WAIVED)**

## **18. NON-BARRED BIDDING**

The Bidder must certify that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating by executing the included certification.

*"The Bidder, by signing the Bid Form, acknowledges,  
understands and abides by all of the above "General Conditions."*



## **ITEM /PRODUCT BID SPECIFICATIONS**

### **Specifications Truck #1 Work Truck**

1. Pick-up truck ½ ton
2. Crew Cab w/ 5'9" bed
3. WT Value package
4. Minimum engine size 2.7 L
5. Minimum 220 amp alternator
6. Work Truck package
7. Auto locking rear differential w/ 3.42 ratio
8. 4-Wheel drive/ automatic transmission
9. Off-Road package w/ aluminum wheels, 4 wheel locks and all-terrain tires
10. Trailering towing package w/ power towing mirrors
11. Cargo bed outlet and LED lighting
12. EZ lift power tailgate
13. Black spray in bed liner
14. Rear wheelhouse liners

### **Specifications Truck #2 Custom Truck**

1. Pick-up truck 1/2 ton
2. Crew Cab w/ 5'9" bed
3. Custom Trim Level
4. Minimum engine size 2.7 L
5. Minimum 220 Amp alternator
6. Turbomax blackout package
7. Auto locking rear differential w/ 3.42 ratio
8. 4-Wheel drive/ Automatic transmission
9. Off-Road package w/ aluminum wheels, 4 wheel locks and all-terrain tires
10. Trailer brake controller
11. Custom convenience package
12. Custom value package
13. Black spray in bed liner
14. Rear wheelhouse liners

**Wonder Lake Fire Protection District**  
**Specifications for Pick-up Trucks**

**Introduction**

The Wonder Lake Fire Protection District is soliciting sealed bids for up to 2 pick-up trucks at their headquarters at 4300 East Wonder Lake Rd, Wonder Lake, IL 60097. The Wonder Lake Fire District (WLFPD) reserves the right to reject all bids they do not feel are in their best interest. Conversely, WLFPD reserves the right to accept any bid they feel is in their best interest and our not bound to accept the lowest bid. All bids will be evaluated based on compliances with the specification herewith in. All decisions made by WLFPD will be conclusive and final.

**Intent of Specification**

It's the intent of these specifications to cover the furnishing and delivery to the purchaser of up to 2 pick-up trucks as hereinafter specified. With the view of obtaining the best results and the most acceptable vehicle for service in the fire department, these specifications will cover only the general requirements as to the type of features to which the vehicles must conform.

**COMPLY    YES\_\_\_\_\_NO\_\_\_\_\_ (No Exceptions)**

## **BID FORM**

### **WONDER LAKE FIRE PROTECTION DISTRICT Pick-up Truck**

#### **A. ACKNOWLEDGMENT**

By its signature below, the Bidder acknowledges it has received a complete set of Specifications and understands that meaning of their content and shall willingly comply with the guidelines set forth in these documents. The Bid Documents are composed of the following documents, which the Bidder acknowledges it has received in full:

- Letter to Bidder
- Advertisement for Bid
- General Conditions for All Bids
- Bid Specifications
- Bid Form
- Proposal
- Addendum
- Affidavit of Experience / Certification
- Vendor's Certification of Eligibility

If any of the above documents have been omitted, please contact the WONDER LAKE FIRE PROTECTION DISTRICT immediately to receive replacements for the missing documents.

#### **B. PRIMARY PROPOSAL**

The undersigned has carefully examined the General Conditions and All Bids, the Terms and Conditions for this bid, insurance requirements, Specifications, and Bid Form and proposes to provide the various types of equipment, supplies or materials in accordance with this bid and all attachments and exhibits for the following lump sum:

The total sum of \$ \_\_\_\_\_

#### **C. ALTERNATE BIDS**

None accepted.

**D. ADDENDUM**

Each Bidder for this product shall be responsible for acknowledging all addenda that are issued by the Wonder Lake Fire Protection District during the bidding period. In the appropriate place, please sign for each addendum received.

ADDENDUM NO. 1

Signature	Title
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ADDENDUM NO. 2

Signature	Title
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ADDENDUM NO. 3

Signature	Title
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ADDENDUM NO. 4

Signature	Title
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ADDENDUM NO. 5

Signature	Title
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ADDENDUM NO. 6

Signature	Title
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STATE OF \_\_\_\_\_) ) SS  
COUNTY OF \_\_\_\_\_)

\_\_\_\_\_, of \_\_\_\_\_,  
(Sole Owner, Member of Firm, Corporate Official) (Individual, Firm, Corporate Name)

<u>Product Name</u>	<u>Contact</u>	<u>Phone #</u>	<u>Completion Date</u>

V

## F. CERTIFICATIONS AND SIGNATURE

The undersigned has checked the plan(s), specifications and the above figures and understands that he shall be responsible for any errors or omissions based upon these specifications as submitted on the Bid Offer Form.

It is understood and agreed that the WONDER LAKE FIRE PROTECTION DISTRICT reserves the right to accept or reject any or all bids and to waive any formality in any bid received.

The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract, that the bid is in all respects fair and without collusion or fraud, that no member of the WONDER LAKE FIRE PROTECTION DISTRICT Board of Trustees or other officer of the WONDER LAKE FIRE PROTECTION DISTRICT, or any person in the employ of the WONDER LAKE FIRE PROTECTION DISTRICT is directly or indirectly interested in this bid, or in any portion of the profits thereof.

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Name of Person or Entity submitting this Bid

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Street Address

---

City

State

Zip

---

Telephone Number

Fax Number

Bid Form is not valid unless properly signed:

---

SIGNATURE

---

Date

**G. VENDOR'S CERTIFICATION OF ELIGIBILITY**

In Compliance with 720 ILCS 5/33E-11:

\_\_\_\_\_, a(n)

Print name of Vendor

\_\_\_\_\_  
Individual, Partnership, Corporation

as part of his bid on the above referenced Contract, hereby certifies that the Vendor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, *et. seq.*, as amended.

\_\_\_\_\_  
Date

Vendor

By: \_\_\_\_\_

Its: \_\_\_\_\_  
Title

STATE OF ILLINOIS       )  
  ) SS  
COUNTY OF \_\_\_\_\_)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

\_\_\_\_\_ appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: \_\_\_\_\_

Notary Public \_\_\_\_\_